



WATERLOO PUBLIC LIBRARY BOARD OF TRUSTEES

Agenda

June 13, 2024—12:00 PM—Conference Room

Join Zoom Meeting

<https://us06web.zoom.us/j/81107949750?pwd=BuLEZnsMlMzOMb5XNEqWlKsHpuTyH7.1>

Meeting ID: 811 0794 9750

Passcode: 898587

Dial by your location

1 312 626 6799 US (Chicago)

- I. Call to Order
- II. Approve Agenda **Board Action**
- III. Oral Comments of Board Members, Staff and the Public
- IV. Approval of Minutes **Board Action**
 - A. May 9, 2024 Regular Meeting
- V. Financials
 - A. Updates
 - B. May 2024 Bills **Board Action**
- VI. Statistical/Usage Report
- VII. Director's Report
 - A. Informational Updates
 - 1. Thank You to Outgoing Board Members: Ivy Hagedorn, Kathleen Wernimont
 - 2. New Board Member Announcement
 - a. Public Library Trustee Ethics Statement
 - 3. Building Renovation Project Update
 - 4. Staffing Update
 - 5. Miscellaneous
 - B. Collective Department Report
 - C. Referred for Board Action **Board Action**
 - 1. Travel – none
 - 2. Approval to Close September 13 for Staff In-service
 - 3. Approval to Serve Beer and Wine for Ribbon Cutting Ceremony at 5:00 PM on September 13 for Youth & Teen Renovation Project
 - 4. Approval of the FY25 County Contract
 - 5. Approval of Amendment to Behavior Policy: *Patrons must wear shoes and clothing covering their torsos at all times. Exceptions will be made for children under the age of 3 years old in strollers, carriers, infant seats, or other carrying devices and for mothers nursing their children.*

6. Approval of Amendment to Library Services Policy: *Notaries will not notarize photocopies of public documents; Notary service is not available for handwritten deeds; Notaries shall not notarize documents written in any language other than English; The signer and notary must be able to directly communicate and understand each other in the same language without reliance on a third party to interpret another language; Notaries will only place their seal or stamp on a page containing a valid certificate of notarial act.*
 7. Approval of Memorandum of Understanding with Cedar Valley Woodworkers Association
- VIII. Unfinished Business
- A. Advocacy Update (Cindy Wells)
 - B. L/M Communication
 1. May 16, 2024 Meeting Minutes
- IX. New Business
- X. Next Meeting Date
- A. July 11, 2024, Noon
- XI. Adjournment **Board Action**

Board Training Session following adjournment: The Hive with Sarah Sellers

Mission Statement

To provide free access to education, information and recreation in a welcoming environment.